

Job Posting for the LIVED EXPERTISE WORKING GROUP FACILITATOR

with **Social Development Centre Waterloo Region**
funded by the Community Housing Transformation Centre



Community Housing
Transformation Centre
Centre de transformation
du logement communautaire

Social Development Centre has participated in the Kitchener's Affordable Housing Strategy Advisory Committee in 2020, and is identified as a partner organization to support the implementation of the Housing Strategy. We are launching a pilot project to establish a Lived Expertise Working Group that will work closely with the city staff from different departments responsible for implementation of the actions within *Housing for All*.

We are recruiting a Lived Expertise Working Group Facilitator for the period January 2022 to June 2023, working 30 hours per week for \$24/hour.

The facilitation is needed to support the creation of authentic and ethical “third spaces” (as opposed to traditionally token spaces) so that community members from underserved and underrepresented groups can contribute within municipal processes. The facilitator will also support the community representatives in learning and networking opportunities to address systemic housing issues and challenges that affect their communities.

The main facilitation and coordination tasks will be:

- Supporting a cohort of 12 representatives of underserved groups (BIPOC, LGBTQ2S+, persons with disabilities, newcomers, youth, seniors) working together in bottom-up knowledge creation and hands-on involvement in the implementation of *Housing for All*.
- Identifying and building accessible community, so called “third spaces”, starting from the Civic Hub Waterloo region location at St John Church in downtown Kitchener
- Co-design process facilitation to address tokenism and accessibility, applying inclusivity educational and engagement principles rooted in intersectionality of identities and worldviews (anti-racism, anti-oppression, Indigenization, universal design), ultimately supporting the transfer of facilitation skills to the participants
- Supporting the members of the working group in the engagement, information and knowledge sharing within their respective communities and groups
- Collaborate in creation of engagement and workshop materials with the city staff and other trainers
- Writing, coaching, and public speaking support for the members of the working group in order to participate in projects and meetings with the City of Kitchener and other partners



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The administrative and operational tasks:

- Co-development of the work plan alongside the City of Kitchener Housing lead and monthly reporting on the progress and activities
- Documenting the process and the learning, writing reports and briefs, for a greater impact across the city departments and community partner networks
- Phone and Internet communication with group members, city of Kitchener staff, partner groups and organizations
- Writing for website and social media information and promotion posts
- Collaboration with other staff working on related housing projects (research, mapping, eviction prevention, tenant supports)

The profile and qualifications, a combination of lived experience, training and work experience:

- Member of equity seeking groups
- Training and experience in multiple facets of equity and inclusivity facilitation work
- Proven skills in conflict resolution, advocacy and public speaking
- Experience in community engagement and volunteer work/management
- Lived or work experience in providing support to tenants
- Skills in design of simple visual and clear language information material
- Confidence working with email, text and spreadsheet applications, teleconferencing software
- Demonstrated communication and relationship building skills applied in municipal and non-profit organizational settings

Due to the equity-informed recruitment process the following would be considered as assets:

- Self-identifying with BIPOC or LGBTQ+ communities
- Lived experience of housing challenges or related advocacy
- Speaking languages other than English
- Community development in underserved and disinvested neighbourhoods

Please email your resume and cover letter with two references to admin@waterlooregion.org, addressed to Aleksandra Petrovic, Executive Director, Social Development Centre WR, by November 30th. Interviews will be scheduled in the first half of December 2021.

